

## Invoicing address of Oy Everon Ab

Dear partner,

We prefer to receive electronic invoices to improve our efficiency. Our e-invoicing information is:

Company information		Operator information		
Name	Business ID	E-address/OVT	Operator Identifier	Operator
Oy Everon Ab	0780510-0	003707805100	003721291126	Maventa

Our Mediator Code if sending from Bank Networks: DABAFIHH

EORI: FI0780510-0

We kindly ask you to send the invoice latest on 2<sup>nd</sup> day of the month for products or services provided during the previous month.

Kindly add to the invoice or invoice lines:

- PO number or project number
- cost center

If you can't send e-invoices, we ask you to send PDF-format invoices via email to [invoice-07805100@kollektor.fi](mailto:invoice-07805100@kollektor.fi).

Requirements for the email invoice:

- The invoice has to be sent as an attachment in the email (not as plain text in email message)
- One invoice per file including all pages and attachments
- Multiple invoice files can be sent in one email. All files must have separate names
- Total size of the email cannot exceed 10Mb
- The PDF-files must be authentic
- PDF-documents version 1.3 or higher PDF-files cannot be protected with a password or locked in any other way
- The size of the document may not be greater than 210 x 297 mm T
- The file name is not allowed to contain other characters than a-z, A-Z, 0-9.

If you cannot send email invoices, you can send paper invoices to the address:

Oy Everon Ab  
Serial number 07805100  
PL 100  
80020 Kollektor Scan  
FINLAND

- The serial number must be on every invoice's address field, not only on the envelope.
- Use only black color print.
- Send only invoices and related attachments to scanning.
- Don't use staples.

Kindly note that ONLY INVOICES should be sent to above mentioned e-invoicing, postal and email address. All other invoice communications should be sent to

- The post address Oy Everon Ab, Teräskatu 8, 20520 Turku, FINLAND or by email direct to the purchaser
- or to the general address for purchase invoice enquires **ostolaskut@everon.fi**

For more information:

info@everon.fi  
+358 20 792 0702

Best regards,  
Oy Everon Ab